



1917 Commonwealth Drive, Charlottesville, VA  
434-964-9376 [www.elderberryherbals.com](http://www.elderberryherbals.com)

## Apprentice Application

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ € Cell € Home

What is your background/experience with herbs? Include paid and unpaid experiences; educational programs, etc:

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Are you currently employed? € Yes € No If employed, name of employer:

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Days and Times you are available: \_\_\_\_\_

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What do you hope to gain from this experience?

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### References: (2 required)

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|-------------|----------------------|----------------|---------------------|
| _____       |                      |                |                     |
| <b>Name</b> | <b>Email Address</b> | <b>Phone #</b> | <b>Relationship</b> |
- |             |                      |                |                     |
|-------------|----------------------|----------------|---------------------|
| _____       |                      |                |                     |
| <b>Name</b> | <b>Email Address</b> | <b>Phone #</b> | <b>Relationship</b> |



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## Apprenticeship Program

**GOAL:** To provide an introductory hands-on experience with herbs in both a retail and garden setting.

1. The unpaid apprenticeship will last 3 months and involve a total of 60 hours (5 hours/week). The hours *must* be completed within the 3 month time period. The hands-on experience will be with the guidance of a certified herbalist.
2. This is an opportunity for the apprentice to do the following:
  - A. In store activities
    - 1) Assist with checking in herbs
    - 2) Assist with making store blend teas
    - 3) Assist with cleaning and sanitizing of manufacturing area
    - 4) Assist with cleaning and arranging of retail area and apothecary
    - 5) Assist with taking periodic inventory of all items
    - 6) Assist with manufacturing of store products
  - B. Garden activities
    - 1) Assist with harvesting of herbs
    - 2) Assist with processing of herbs
    - 3) Assist with weeding, mulching and watering of garden
3. At the completion of the program there will be a certificate granted to document the time involved with this experience.
4. This program does not promise nor does it guarantee employment by The Elderberry.